

# Abingdon Village Homes Association

## Monthly Minutes

July 10, 2017

### Officers:

President	Donna Astern
Vice President	Charisse Keys
Treasurer	Bryan Carl
Secretary	Vicki Nuvill
Pool Director	Johnnie Waters
Maintenance Director	Scott Astern
Architectural Director	Sabrina Arehart
Hospitality Director	Charisse Keys
Manager (non-board)	CFM (Ashley May)

### Board of Directors:

Donna Astern	Exp 2017
Charisse Keys	Exp 2018
Bryan Carl	Exp 2018
Vicki Nuvill	Exp 2017
Johnnie Waters	Exp 2019
Robin Dickinson	Exp 2017
Scott Astern	Exp 2018
Sabrina Arehart	Exp 2019
Jordan Patterson	Exp 2019

Meeting called to order on July 10<sup>th</sup>, 2016 7:30 pm

**Present:** Donna Astern, Bryan Carl, Johnnie Waters, Scott Astern, Sabrina Arehart, Vicki Nuvill, Charisse Keys, Jordan Patterson, Robin Dickinson

**Absent:** all present

### Agenda:

- Secretary
  - Approve June Monthly Minutes
  - VOTE: Vicki presented the minutes. Scott made a motion to approve. 2<sup>nd</sup> by Charisse. Motion carried.
- Treasurer
  - No report from CFM.
- President's Report
  - VOTE: Donna made a motion to go into Executive Session. 2<sup>nd</sup> by Sabrina. Motion carried.
    - Discussed update from attorney, manager's report, violations & architectural change request.
    - VOTE: Donna made a motion to adjourn the executive. 2<sup>nd</sup> by Bryan. Motion carried.
    - Prettiest Yard Contest – Winner received a Lowe's gift card.
  - Social Chair – Heather Murray will not be able to fulfill the role. We need participation to continue social events. It was agreed social events would be on a case by case basis. Charisse and Andre Keys will organize the Labor Day Pig Pickin. Andre has a current food handler's license.
  - Events update – Memorial Day Picnic was a success.
- Vice President's Report
  - Entry Rug – has been purchased.
  - Verizon Hole Covers – Not done. A rep is being sent to meet with Charisse so she can show the locations of missing covers.
  - Culverts, permission forms – Charisse was told she doesn't need to have signed permission forms for culvert access. Most of the areas in question do not require access through yards. This work has been pushed back due to the water main break.
- Hospitality Director -
  - Clubhouse rentals – 1 pool party on July 1<sup>st</sup>.
  - Welcome packets – 2 which have not been delivered yet.
- Pool Director –
  - Johnnie met with High Sierra to discuss pool cleaning and bathroom cleaning.
  - Baby pool paint is chipping. We need to plan on repairing it. Need to get quotes.

- CPO (Certified Pool Operator) license received.
- Maintenance
  - Tennis nets are up and the court was cleaned up.
  - Scott contacted Douglas Building to finish the front door.
- Architectural Director
  - VOTE: Shed Request – discussed request received. Sabrina made a motion to approve the request. 2<sup>nd</sup> by Scott. Motion carried.
- Old Business
  - Board Training – Johnnie completed the online training. It took 4 – 4.5 hours. He recommends all members take the course. It contained a lot of good information. Jordan will register.
  - Tree debris – Jordan volunteered to assist in removal of the debris. Weather permitting.
  - Horse shoe backdrop – will be installed after the tree debris is removed.
  - Paint office – Vicki volunteered. It will be done this weekend.
- New Business
  - Expiring contracts
    - Lawn care – keep
    - Winter pool contract – need to review in detail
  - Fire permit – due for renewal. Scott will call this week.
  - New Projects
    - 5 year plan – need to put money aside. Before we can make a real plan, we need to have the results of the declaratory judgment. Bridge repairs will take precedence.
  - August Tasks & Projects
    - Fire Extinguishers – due for service
    - Stay on the board? – Donna, Robin & Vicki’s terms are up this year. Scott will retire from the board this year due to medical reasons.
    - Nominating Committee – would like to have a committee for prospective board members. There must be at least one board member on the committee.
    - Budget – need to start working on the budget.
- Upcoming Events
  - Litter Pickup – July 8<sup>th</sup> & July 22<sup>nd</sup> @ 10:00 am
  - Lemonade with a Board Member – July 16<sup>th</sup>
  - National Night Out – August 1<sup>st</sup>
- Homeowner Forum
  - A few homeowners attended with questions.

Motion to adjourn made by Donna the meeting at 8:30pm. 2<sup>nd</sup> by Vicki.

Respectfully submitted,

Vicki Nuvill  
 Secretary  
 Abingdon Village Homes Association