

Officers:

President: Tessa Dysart
 Vice President: Joe McIntyre
 Treasurer: Mary Molloy
 Secretary: Andrew Dysart
 Pool Director: JT Fears
 Maintenance Director: Art Ray
 Hospitality Director: Denee Harris
 Architecture Director: Joseph Rodriguez
 Business Manager: Stacie Dayton (Non-Officer Position)

Board of Directors:

Andrew Dysart (Term Expires: 2015)
 Art Ray (Term Expires: 2015)
 Courtney Brown (Term Expires: 2014)
 Denee Harris (Term Expires: 2015)
 Joe McIntyre (Term Expires: 2016)
 Joseph Rodriguez (Term Expires: 2014)
 JT Fears (Term Expires: 2016)
 Mary Molloy (Term Expires: 2014)
 Tessa Dysart (Term Expires: 2016)

Executive Session called to order at 6:36pm

Present: Andrew Dysart, Art Ray, Courtney Brown, JT Fears, Mary Molloy, Tessa Dysart, Stacie Dayton

Absent: Joseph Rodriguez, Denee Harris, Joe McIntyre

Executive Session:

- Executive Session
 - Governing Documents Meeting and Fences (Tessa)
 - Violations Scheme (Joseph)
 - Tabled
 - Treasurer Issue (Mary/Tessa)
 - Approved
 - Due Process Hearings (Tessa)
 - Approved

Executive Session adjourned and regular session called to order at 7:30pm

Present: Andrew Dysart, Art Ray, Courtney Brown, Denee Harris, Joe McIntyre, JT Fears, Mary Molloy, Tessa Dysart, Stacie Dayton

Absent: Joseph Rodriguez

Agenda

- **Approve 4/14/2014 Minutes**
 - Approved without objection by all Board Members present
- **President's Report**
 - Update on Governing Documents
 - The meeting to vote on the Governing Documents will be on May 19, 2014 at 8:00pm at College Park Elementary, a Virginia Beach Officer will be present to discuss security issues in the Association.
 - Clubhouse Rental
 - *See attached proposed Clubhouse/Pool Reservation Form*
 - This form may need to be edited by our attorney before being used in order to ensure that it properly protects the Association from liability.

- **Treasurer's Report (Stacie/Mary)**
 - **Money spent previous month**
 - Mary will submit a treasurer's report via email as she was out of town and unable to do a report before the meeting.
 - June Deposits: \$1,037.23
 - Dues: \$8639.75
 - Special Accounts: \$255.48
 - Previous Years: \$992.00
 - Reality Packs: \$150.00
 - **Tax Update / Audit Update**
 - The IRS initially told us we still owed our 2008 taxes, after paying them recently, the IRS is now telling us that we have filed duplicate taxes for 2008
 - There are still six 941's that are owed to the IRS (from 2005, 2006, 2006, 2007, 2010, and 2011)
 - Our CPA would charge \$250 to file these, but Mary will do it herself and save us the money
 - **Penalties for VA taxes (Tessa/Mary)**
 - There is still an outstanding tax penalty of \$116 for the 2008 Virginia Taxes. These penalties can be challenged, but we are not likely to prevail.
 - The Board members present voted without objection to pay the penalties
- **Business Manager Report (Stacie)**
 - *See attached Business Manager's Report*
- **Other Business**
 - **Reserve Study (Tessa/Stacie)**
 - We got three quotes for updating our reserve study:
 - DLM Architects: \$4,284.00
 - Miller Dodson: \$3,990.00
 - Community Advisors, LLC: \$1,500
 - The Board voted without objection to use Community Advisors for \$1,500.00.
 - **Changing Banks (Mary/Stacie)**
 - Stacie called several banks to see their fees: SunTrust, BB&T, Wells Fargo, PNC, Monarch Bank, Bank of America
 - PNC has free banking for business if you stay under 300 transactions with a minimum of \$2,500 balance
 - We are currently paying over \$600 per year for our bank fees from SunTrust. SunTrust also charges additional \$25 per month for QuickBooks
 - The Board voted to switch to PNC if SunTrust was unable to match the account that PNC provided.
 - **Pool Guest Pass Process (Tessa/JT)**
 - JT, Tessa, Courtney, and Joseph will discuss how best to proceed and distribute pool guest passes using the online website form that Andrew will make for homeowners to request the passes.
 - **Website Update (Andrew)**

- After the website briefly crashed in May due to a software issue on with our hosting company, it has now been rebuilt and should be stable.
- The website can be visited at: <http://abingdonvillageha.com>
- **Changing Table in Men's Bathroom**
 - After previously approving it, the Board purchased a changing table for \$25 and placed in the men's bathroom (as was required in order for us to pass inspection).
- **Association Picnic on May 31, 2014 (Denee/Stacie)**
 - Pool Open (Stacie)
 - It will cost \$250 for the pool to be open from 4:00pm-8:00pm during the Association picnic on May 31, 2014.
 - The Board voted to approve having the pool open during the picnic.
 - Food purchased (Denee)
 - Denee and Courtney will purchase the food necessary for the picnic.
- **Garage Sale on May 17, 2014 (Denee/Tessa)**
 - The Association wide garage sale is this upcoming weekend
 - Denee will place the ad in the paper and make maps, Andrew will update the website and craigslist
- **New Signs Needed for Pool Company**
 - Tessa discussed the new signs needed for the pool. The Board discussed purchasing a message board rather than constantly replacing the sign with the pool hours.
 - The Board voted in favor of buying the message board for \$211.
- **Pool Permit Renewal (JT)**
 - JT reported on items that we will need for the pool to pass inspection, including:
 - \$45 for the fan
 - \$23 for a rescue rope
 - \$9.98 for soap and a soap dispenser
 - The skimmers are good for this year, but may need to be fixed in the future
 - There will be an inspection with JT and High Sierra, and we will also have our inspection with the Virginia Beach Health Department.
 - High Sierra additionally recommended that we get new skimmer basket, skimmer weirs, equalizer covers, backboard, and eyewash station
 - All of these repairs will be within the amount already budgeted for pool repairs
 - The Board voted to approve all of these repairs to the pool and to purchase the items needed to pass inspection.
- **Pool Book/Meeting with new lifeguards (Tessa/JT/Stacie)**
 - Stacie, Tessa, and JT will meet with High Sierra to explain our pool procedures prior to the pool opening.
- **Social Committee (Courtney)**

- Courtney would like to start a Social Committee in order to do more events in the neighborhood, such as movie nights, lawn awards, and events geared towards holidays
- To help pay for these items she had a few fundraising ideas:
 - Raffle in order to raise money for the association
 - Chick-fil-a family night
- The board voted in favor of creating the Social Committee
- **National Night Out on August 5, 2014 (Art)**
 - Art read an email he received from the Virginia Beach National Night Out Coordinator
 - The Board had previously voted to participate in Virginia Beach National Night Out, and will make further preparations as we get closer to the date.
- **Tree Removal on Amherst Lane (Art)**
 - Tessa discussed the difficulty we had with the tree removal company and noted that we had to use a different company at the last minute.
- **Barn: locks and roof (Joseph/Art)**
 - Tabled until the next meeting
- **Neighborhood Watch (Joseph/Andrew)**
 - After talking to Officer Krieger with Virginia Beach Police Department, she informed Andrew that the PD was no longer supporting traditional neighborhood watch programs and are transitioning to using Nextdoor.com for this type of awareness and program.
- **Date for next meeting: June 16, 2014**
- **Homeowner Forum**
 - Bennington Road Member
 - She is on College Park Elementary School PTA and is having a lot of trouble with her neighbors.
 - She is interested in the Social Committee and would like to help out with it
 - Antioch Circle Member
 - Was curious as to how proxies would work for the Governing Documents meeting on May 19, 2014.

Meeting adjourned at approximately 9:00pm

Agenda Items for 6/16/2014:

- Executive Session:
 - Violations Scheme (Joseph)
 - Attorney (Tessa)
- Reserve Study (Tessa)
- Budget
- Nominating Committee (Tessa)
- Documents update
- Meeting date
- Clubhouse problems (bugs and mold) (Tessa)
- Barn: locks and roof (Joseph/Art)

Attachments:

- 5/12/2014 Agenda
- 5/12/2014 Business Manager's Report
- Proposed Clubhouse/Pool Reservation Form

Respectfully Submitted,

/s Andrew B. Dysart

Andrew B. Dysart

Secretary

Abingdon Village Homes Association