

**Officers:**

President: Tessa Dysart  
Vice President: Joe McIntyre  
Treasurer: Mary Molloy  
Secretary: Andrew Dysart  
Pool Director: JT Fears  
Maintenance Director: Art Ray  
Hospitality Director: Denee Harris  
Architecture Director: Joseph Rodriguez  
Business Manager: Stacie Dayton (Non-Officer Position)

**Board of Directors:**

Andrew Dysart (Term Expires: 2015)  
Art Ray (Term Expires: 2015)  
Courtney Brown (Term Expires: 2014)  
Denee Harris (Term Expires: 2015)  
Joe McIntyre (Term Expires: 2016)  
Joseph Rodriguez (Term Expires: 2014)  
JT Fears (Term Expires: 2016)  
Mary Molloy (Term Expires: 2014)  
Tessa Dysart (Term Expires: 2016)

**Present:** Andrew Dysart, Art Ray, Courtney Brown, Denee Harris, Joseph Rodriguez, Tessa Dysart, Stacie Dayton

**Absent:** Joe McIntyre, JT Fears, Mary Molloy

Meeting called to order at 7:35pm

**Agenda**

- **Approve 3/10/2014 Minutes**
  - Approved without objection by those present (Andrew, Art, Denee, Courtney, and Tessa)
- **President's Report**
  - **Radar Sign Update**
    - We had the radar for about a week on Auburn Drive in order to slow traffic on Amherst Lane/Auburn Drive.
  - **Update on Governing Documents**
    - A meeting is scheduled for Monday, May 19, 2014, at the school for the Association to vote on the approval of the new governing documents. These governing documents were approved by the committee that was setup by the Board at the 2012 Annual Meeting, along with the Association's attorney. The new documents will be delivered to all homeowners in the upcoming weeks.
  - **Update on Paths**
    - The repair on the paths should be started in May. The Board previously budgeted and voted to start repair on the paths that are behind Amherst Lane, Adelphi Road, Antioch Way, and Antioch Street. The Board plans to continue to repair the paths in future years, starting with the worst sections first.
- **Treasurer's Report (Stacie/Tessa/Mary)**
  - **Money spent previous month**
    - *See attached budget*
  - **Tax update / audit update (Tessa)**
    - *See attached letter from Mary*
    - We paid our delinquent 2008 taxes and paid the CPA for their work. We should know soon the status of the tax penalties once the IRS processes

- the documents that we sent to them. We have also requested an extension for our 2013 taxes and should have them paid in the upcoming months.
- Stacie is in the process of imputing 2013 information into Quickbooks for our audit.
- **Business Manager Report (Stacie)**
    - *See attached business manager's report*
    - Violations Report
      - *See attached violations report*
  - **Other Business**
    - **Reserve Study (Tessa/Stacie)**
      - We have one quote back for \$1200 for an updated reserve study for the association. We are waiting for two more quotes and will try to get this information out to the Board by email as soon as the quotes are submitted, and give an update at the next Board meeting.
      - We are required to have a reserve study done every five years in order to determine future expenses that can be anticipated by the Association.
    - **Pool Pass Process (Tessa/JT)**
      - Courtney, Joseph, Tessa, and JT are willing to help distribute guest passes to homeowners. We are currently planning on putting a request form on our website.
      - The Board will continue to determine the best procedure for this and will give an update at the next Board meeting.
    - **Website Update (Andrew)**
      - The website is now up and running and can be viewed at: <http://abingdonvillageha.com>
      - The website currently has our governing documents, newsletters dating back through 2011, schedule of events and meetings, pool hours, pool pass forms, news and updates, and other association related information. It is our goal to keep the website updated and to provide the association with current information through the website.
    - **Graffiti Update (Andrew)**
      - The graffiti has been cleaned off the bridge behind Bradley Way and Bennington Circle.
    - **Changing Table in Men's Bathroom**
      - Tessa will looking into buying a changing table for the men's restroom that will meet the building code.
      - An update will be given at the next Board meeting.
    - **New Signs Needed for Pool Company (JT)**
      - Tabled until the next meeting.
    - **Update on quotes for fixing the skimmers (JT)**
      - Tessa reported that she and JT met with the new pool company and the new pool company may be able to ascertain where the pool is leaking without having to do the expensive test.
      - The pool company will give us an estimate of what needs to be fixed after they have inspected the pool.
    - **Pool Permit Renewal**

- Tabled until the next meeting.
- **Pool Open During the Picnic**
  - Stacie is getting a quote to have the pool open during the picnic in May.
- **Violation Scheme Update (Joseph)**
  - Joseph has talked to almost every homeowner that was discussed at the last meeting as having potential yard related violations (homes with yard debris and other materials in their yards).
  - There were two homeowners that Joseph was not able to talk to and the board voted without objection to send them a letter informing them of the problem.
  - The rest of the homes that Joseph talked to are working on getting their homes into order.
  - Joseph is working on a list factors that we can look to for violating homes in order to ensure equal enforcement of our rules and regulations.
- **National Night Out (Art)**
  - It should be sometime in August.
  - Art will report back with more information on this.
- **Tree Removal on Amherst Lane (Art)**
  - Art will contact Chad tomorrow to see when he can get the tree removed on Amherst Lane by the paths. The Board previously voted to remove this tree, as it is necessary in order to repair the paths in that area.
- **Barn: locks and roof (Joseph/Art)**
  - Joseph got the key and will look at it what needs to be done to the roof and who we need to get quotes from in order to repair the roof.
- **Neighborhood Watch (Joseph/Andrew)**
  - We will contact the Officer with Virginia Beach Police Department again and try to get information on what needs to be done in order to formally restart our neighborhood watch program.
- **Email Votes:**
  - During the month between the March and April meetings, the Board voted via email to allow Stacie to buy back the computer and monitor that the Association purchased for her. The Board used that money and other money to purchase an Association laptop, Quickbooks software, and Microsoft Office. These items will be used to assist the Board in preparing for our upcoming audit.
- **Date for next meeting: May 12, 2014**
- **Homeowner Forum**
  - We had four homeowners present to observe the Board meeting. Three of them were there with questions related to the status of fences and all three wanted to build fences that do not comply with our governing documents. The Board informed them that we could not approved fences that violate our governing documents, even though Boards in the past have done so. The Board also informed them about the upcoming vote to amend our governing documents.

Meeting adjourned at 9:05pm

**Agenda Items for 5/12/2014:**

- Reserve Study (Tessa/Stacie)
- Pool Pass Process (Tessa/JT)
- Website Update (Andrew)
- Changing Table in Men's Bathroom
- New Signs Needed for Pool Company (JT)
- Update on quotes for fixing the skimmers (JT)
- Pool Permit Renewal (JT)
- Pool Open During the Picnic (Stacie)
- National Night Out (Art)
- Tree Removal on Amherst Lane (Art)
- Barn: locks and roof (Joseph/Art)
- Neighborhood Watch (Joseph/Andrew)

**Attachments:**

- 4/14/2014 Agenda
- 4/14/2014 Treasurer's Report
- 4/14/2014 Business Manager's Report

Respectfully Submitted,

/s Andrew B. Dysart  
Andrew B. Dysart  
Secretary  
Abingdon Village Homes Association